

**NORTHERN CHEYENNE TRIBE
TRIBAL TRANSPORTATION PROGRAM/TRANSPORTATION PLANNING
*JOB ANNOUNCEMENT***

POSITION: Equipment Operator – Seasonal
1 Positions

SALARY: \$42.24

SUPERVISOR: Forman

OPENING: April 29, 2024

CLOSING: May 9, 2024

HOW TO APPLY: Submit a completed application, **RESUME**, (3) current (within one year) letters of recommendation, one must be a current/past employer, Tribal certification or Tribal I.D. (if claiming Tribal preference), a DD214 (if claiming Veteran’s preference), and college transcripts (if claiming college education), Valid Driver’s License, and Current driving record to the Human Resource Office. P.O. Box 128 Lame Deer, Montana 59043

Submit the required documents to the Human Resources Office located at the Little Wolf Capitol Building at the Security Desk, or mail to the Northern Cheyenne Human Resources Department at PO Box 128, Lame Deer, MT. 59043, or you can call (406) 477-4825 to email or fax.

INCOMPLETE APPLICATIONS WILL NOT BE ACCEPTED

MAJOR DUTIES

The incumbent will be responsible as a Heavy Equipment Operator General for operating heavy equipment in a safe and effective manner. The Heavy Equipment Operator is responsible for operating heavy equipment in a safe and appropriate manner. Heavy equipment may include crawler track type dozers, implement type tractors, backhoe loaders, forklifts, single and dual engine scrapers, self loading, push pull type, skid steer loaders, wheel loaders multiple cubic yard capacity, tool carriers, motor graders of various size, water wagons, compaction equipment, smooth drum, combination rubber tire/drum type, pneumatic roller, sheep foot compactors, vibratory smooth and pad foot type, excavators and not limited to but in addition specialty equipment such as crushing and conveying, paving asphalt lay down equipment rubber tire and track asphalt lay down pavers, shuttle buggies, hot asphalt cement plants, paint striping and rumble strip equipment. The heavy equipment operator must also clean, maintain and secure equipment as directed by policies and procedures, is also responsible for pre-walk around inspections, state up and shut down procedures, start and warm machine engine and implements before operation per manufactures recommendations, the heavy equipment operator must make note and report any such complaints and unusual equipment behavior to service repair personnel and supervisor. The heavy equipment operator is to operate equipment in

a safe and effective manner in order to minimize the risk of injury, property damage or loss of life, practice work zone safety.

KNOWLEDGE REQUIRED BY POSITION:

Incumbent must know limitations and advantages of each piece of equipment; operator is require to operate, know start up procedures, shut down procedures, how to maneuver and operate implement controls; operator must know the type of construction activity task before proceeding with roads, construction, rehabilitation or reconstruction activities, must have knowledge of road construction and maintenance techniques, before commencing with maintenance of roads and transportation systems in order to ensure safe roadways within the hamlet, main activities may include but not limited are rights of way, turn around clearances, swing clearances, project restrictions may include power lines, buildings, underground utilities, call before you dig, work place safety requirements and procedures, knowledge of record keeping system, knowledge of equipment cleaning standards and procedures. Incumbent must be able to read grade stakes.

SUPERVISORY CONTROLS

Incumbent is under direct supervision of the construction foreman. Incumbent will follow written and oral instructions concerning preventative maintenance, walk around inspections, safe operation and care of equipment, material handling task, may be required to work independently or as a team to accomplish work assigned by construction foreman and or delegated lead. Following fire and safety rules and regulations is mandatory.

PERSONAL CONTACTS

Contacts are with equipment operators, contract mechanics, foreman, and, serviceman oiler and oiler helper, area equipment specialist and project engineer.

PHYSICAL DEMANDS

The Heavy Equipment Operator has a physically strenuous and demanding job. The operator will be lifting, pulling and managing heavy equipment and objects, The Heavy Equipment Operator will have to work in all weather, and must be prepared for both extreme heat and cold. The Heavy Equipment Operator must ensure that all activities are completed in a safe and efficient way, cab entry requires three points of contact, lifting and pulling, high steps and sometimes the use of flexible stairs.

WORK ENVIRONMENT

Work is performed inside enclosed cabs or outside in open ROPS in all kinds of weather. Work must be performed and which create hardship for the incumbent including the frequency and occurrence of physical demands, environmental conditions.

OTHER

The incumbent is required to operate a NCDOT owned or leased equipment and must be in possession of a valid state drivers license.

PREFERNCE IN HIRING:

In accordance with the hiring preference policy of the Northern Cheyenne Tribe, first preference in hiring for this position will be given to qualified enrolled members of the Northern Cheyenne Tribe. (Attachment of Tribal Identification or Enrollment Certification must be provided)